

# King Square Community Nursery

## Nappy Changing and Toilet Training Policy

Nappy changing time requires sensitivity and matters enormously to children's emotional development. We therefore take great care to ensure that children feel safe and cared for at this intimate time.

Our aim is that either the child's keyperson or their co keyperson will change nappies as it is important that the person know the child well. Our staff will talk to and sing to a child while they change nappies as this helps to make a child feel secure and comfortable. Staff will ensure that there is a kind communication during this time, smiling and sharing a little fun.

We have a 'duty of care' towards children's personal needs. If children are left in wet or soiled nappies/pull ups in the setting this may constitute neglect and will be a disciplinary matter.

Guidance for staff:

- Gather everything that you need first (nappy, clothes, apron, masks etc)
- Wash your hands
- Put the latex gloves on and wipe down the changing surface with sanitisers spray
- Lay out a sheet of changing roll
- Support the child on to the changing equipment
- Never leave a child unattended whilst on a raised changing unit
- Take off the old nappy and clean the child using wipes and cream if needed
- Be aware of the particular needs of each gender in terms of toileting hygiene
- Put on a new nappy and make sure it is comfortable
- Support the child down from the changing equipment
- Help the child to wash their hands and talk to them about why they are doing it

- Put the nappy in the airtight nappy bin
- Wipe the changing equipment down again with sanitiser
- Put the gloves and the apron in the airtight nappy bin
- Remember to wash your hands
- Record on the appropriate chart

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

We encourage young children from two years to start potty training, by using some kind of trainer pants, as soon as they are comfortable with this and if their parents agree. We discuss with parents their toilet training procedure and if children prefer to use a potty we will make sure one is available. Older children access the toilet when they have the need to and are encouraged to be independent.

This policy was adopted by	King Square Community	
	Nursery	
On	15 February 2022	
Date to be reviewed	15 February 2023	
Signed on behalf of the provider		
Name of signatory	Jackie Morgan	Lisa Bassett
Role of signatory	Manager	Chair